



# Diversions Process Flow Chart

## \*PLEASE NOTE:

Youth under 12 years **CANNOT** be charged. TEO can speak with student, guardian and principal. May request SHN speak with student.

Student observed vaping or smoking on school property

Administrator completes the Offence reporting form

Area Tobacco Enforcement Officer (TEO) will contact school to arrange on-site visit with Principal and student. Visit will review Smoke Free Ontario Act (SFOA) on school property, ticket process, 4 A's for youth and next steps:

- Offer referral to School Health Nurse for consult, must be completed within 30 days OR
- Meeting with student, parent/guardian and Principal to discuss offence and arrange Youth Diversion Contract (includes essay or community service hours) to be completed within 3 months.

Nurse will meet with student at next clinic time or schedule a time if elementary school. Inform TEO if visit was conducted within those 30 days. If student declines further visits, no further follow-up required from School Health Nurse.

If student does not wish referral to school health nurse, the TEO will determine if the youth will be ticketed or provide youth diversion options.

A second offence for student that met with School Health Nurse?

The area TEO will determine if the youth will be ticketed or provided diversion option (required to complete an essay or complete 20 hours of community service).

## Fines:



- Youth that are equal to and greater than 16 years can be issued fines.
- For students caught vaping on school property can be fined \$305, students caught providing vapes to those under age they can be issued a fine of \$490.